



## Bank Confirmation Letter User Guide





## Service description

Service provided by Ministry of national guard health affairs to other governments or companies in order to check the certificates that submitted by National guard employees

## **Service Usage**

- 1- To access the service, Go to <u>https://www.ngha.med.sa/English/eServices/Pages/ServiceDetails.aspx?ltemID=40</u>
- 2- Select "eServices" from the main Menu then "Verification eServices" from Sub menu
- 3- Select "Bank Confirmation Letter"

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Bank Confirmation Letter	Earning Statement Letter	Employment Certification Verification
Bank Confirmation Letter This service allows the concerned authority to check the employee's salary confirmation letter (in both Arabic and English) through t	Earning Statement Letter This service allows the concerned authority to verify a statement of total income for a period of six moments or a verif torough the Ministry	Employment Certification Verification This service allows the concerned authority to check the employee's information (in both drahie and Fonlish) through the Ministry
Bank Confirmation Letter       This service allows the concerned authority to check the employee's salary confirmation letter (in both Arabic and English) through t       Verification     Service Details →	Earning Statement Letter This service allows the concerned authority to verify a statement of total income for a period of six months or a year through the Ministry Verification Service Details →	Employment Certification Verification       This service allows the concerned authority to check the employee's information (in both Arabic and English) through the Ministry       Verification     Service Details →
All delivities     Patients services     Employees services       Bank Confirmation Letter       This service allows the concerned authority to check the employee's salary confirmation letter (in both Arabic and English) through t       Verification       Service Details →       Medical Report Verification	Earning Statement Letter This service allows the concerned authority to verify a statement of total income for a period of six months or a year through the Ministry Verification Service Details → Sick Leave Request Inquiry	Employment Certification Verification       This service allows the concerned authority to check the employee's information (in both Arabic and English) through the Ministry       Verification       Service Details →       Social Club Membership Verification
All defines prives       Employees set         Bank Confirmation Letter         This service allows the concerned authority to check the employee's salary confirmation letter (in both Arabic and English) through t         Verification         Service Details →         Medical Report Verification         Medical Reports verification service allows you to check and validate MNGHA patients Medical Reports.	Earning Statement Letter This service allows the concerned authority to verify a statement of total income for a period of six months or a year through the Ministry Verification Service Details → Sick Leave Request Inquiry This service allows the patient to review and verify the sick leave letter (in both Arabic and English) through the Health Affairs website	Employment Certification Verification         This service allows the concerned authority to check the employee's information (in both Arabic and English) through the Ministry         Verification         Service Details →    Social Club Membership Verification This service allows the concerned authority to verify the membership of the social club through the Health Affairs website of t

4- Enter "Serial number" and "Code" then click "Search" button then the confirmation result will appear.





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5-The result will appear after Search



