



NGHA-SSHR MOBILE APPLICATION

In order to use the mobile application please make sure that your Mobile number is registered in the Oracle System. [How](#)



Overview

NGHA – HR e-Services Mobile application enables users to respond on-the-go to their pending approval requests. From mobile, anywhere and anytime, they can able to take a quick action on the approval requests.

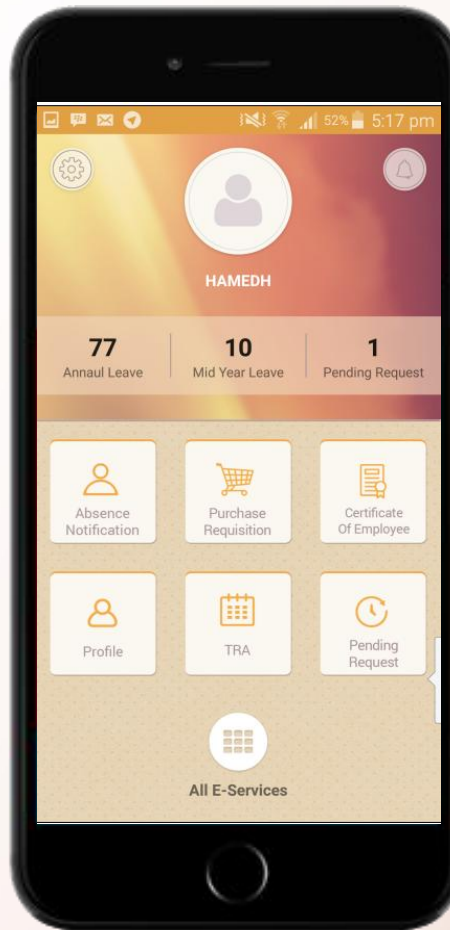
It provides users with an access to their personal records and contact details, payroll details and also allows them to perform for any administrative tasks like applying for various leaves and request for employee certificate.



Objectives

Convenience and efficiency.

Flexibility and Simplicity



Mobility (Anywhere and Anytime).

Cost Saving.



Key Features

Notifications

Let users respond on-the-go to several type of pending approval requests.



Profile

Let users access to their personal records.



e-Services

- **E-Payment Advice** to show users the historical Pay-Slips information.
- **E-Leave Balance** to show the leave types and balances.
- **Certification of Employment** to request an online certificate.
- **Personal Information** to view the personal information.
- **Pending Request** is to view pending self-services requests.
- **TRA** to create , view and approve TRA Requests.
- **Requests inquires** to view/track the progress and the history of the requests

