



وزارة الحرس الوطني - الشؤون الصحية

MINISTRY OF NATIONAL GUARD HEALTH AFFAIRS

MNGHA

Inter-facility Patient Transfers

User Guide

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Introduction

Inter-facility Patient Transfers allows the submission of requests for transferring inpatients and hospital requests through the Ministry of National Guard's Health Affairs website. This guide aims to clarify how to use this service properly.

How to Access the Service:

To access the service, Go to [Here](#).

Steps:

1. E-Services
2. Patients
3. Inter-facility Patient Transfers then service details
4. Start the service
5. On the Patient behalf then Go to service
6. Enter your username or ID number and password for the unified national access (Nafath), then login.
7. Fill in the required data

Steps To Submit For a Patient Transfer Request (cont.)

8. Upload the required files or reports.
9. Click Submit to send the request
10. After submitting the request, the request number will appear for review. (Keep it and you will be notified by text message if your request is accepted or rejected).
11. Click on Log out



1

Home > E-Services

E-Services

2

Select service:

All

Patients

Employees

Verification

Governmental

Vendors

Careers

Mobile App

Website

Search by Service Name

Radiology Results and Image Review

This service provides patients who have done tests at one of the Ministry of National Guard Health Affairs facilities or the National Guard health centre...

Patient

Service Details

Request a medical Reports

This service allows the patients for requesting medical reports and printing them, such as sick leave, and maternity leave.

Patient

Service Details

Inter-facility Patient Transfers

A service that allows to submit the patients or hospital requests for bed management to medical coordination department which ensures, Sendi...

Patient

Service Details

3

Add Family Member

This service provides the patient at one of the Ministry of National Guard Health Affairs facilities or the National Guard health centers the feature ...

Patient

Service Details

Book New Appointment

This service allows the patients who wish to book a new appointment at one of the Ministry of National Guard Health Affairs facilities or the National Gua...

Patient

Service Details

Cancel Appointment

This service allows the patients who wish to cancel an appointment at one of the Ministry of National Guard Health Affairs facilities or the National Gua...

Patient

Service Details

Dental Appointments Booking

This service allows the patients who wish to book or reschedule or cancel an appointment at one of the Ministry of National Guard Health Affairs facilities ...

Patient

Service Details

Dependents List Review

This service provides the patient at one of the Ministry of National Guard Health Affairs facilities or the National Guard health centers the feature ...

Patient

Service Details

Donors Collecting System

Donors Collecting System is a system that stores data on organ donors (liver, kidney or both). The service allows individuals to register kidney or liv...

Patient

Service Details





Home > E-Services > Service Details

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Inter-facility Patient Transfers

Start the service

A service that allows to submit the patients or hospital requests for bed management to medical coordination department which ensures, Sending the request to the correct department based on the workflow. Tracking the patients New requests in efficient way. Organizing requests. Sharing documents. Searching based on the metadata of the request. Generating Reports. Receiving updates about the request through SMS Or E-mail.

Service Level Agreement

Steps Eligibility Required Documents

- Visit MNGHA Website
- From main menu select E-Services then click on Patients services
- Choose Inter-facility Patient Transfers
- you will find the following options:
 1. On the Patient behalf
 2. The Applicant himself
 3. Staff Access to requests list
 - When you click on " On the Patient behalf"
 1. enter the verification code
 2. Fill out the form.
 - When you click on " The Applicant himself"
 1. You will be transferred to Nafath
 2. Login
 3. After completing filling out the required data, click Log in
 4. You will be transfer to MNGHA Service , click on Patient serves, chose Inter-facility Patient Transfers
 5. Fill out the required data.
 6. upload the required files.
 7. click on submit
 - When you click on " Staff Access to requests list"
 1. Fill out the form.
 2. enter the verification code
 3. click on Sign in

Citizen
Target audience

Arabic and English
Service language

3 Working Days
Service duration

MNGHA Portal
Service channels

Free
Service cost

FAQ

FAQ

Service release date:
19/03/2018

User Manual



Inter-facility Patient Transfers

On the Patient behalf

5

[Go to service](#)

Staff Access to requests list

[Go to service](#)



Comments

Looking forward to receive your feedback and inquiries about the current page.

[Add a comment](#)

Dear Electronic Services in Ministry of National Guard Health Affairs user, welcome to National Single Sign-On

Nafath App

6 Username and Password

Username / National Id

Password

→ Login

Forgot/Change Password New Account



Please enter your username or National Id and password, then click 'Login'.

Interfacility Patient Transfers Service

Forms

- Patient Transfer Request Form [Download](#)
- Patient Transfer Screening Form [Download](#)
- Referring Back To Previous Hospital After Treatment [Download](#)

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MRN	* Applicant Name
<input type="text" value="Enter Medical Record Number"/>	<input type="text" value="Enter Applicant Name"/>
* Civilian Number	Mobile Number
<input type="text" value="Enter Civilian Number"/>	<input type="text" value="+9665xxxxxxxx"/>
Relative Mobile Number	* Type of Referral
<input type="text" value="+9665xxxxxxxx"/>	<input type="text" value="Select Type of Referral"/>
* Specialty	Date of Birth
<input type="text" value="Select Specialty"/>	<input type="text" value="Select Date of Birth"/>
* Gender	* Nationality
<input type="text" value="Select Gender"/>	<input type="text" value="Select Nationality"/>
* City	Email
<input type="text" value="Select City"/>	<input type="text" value="Enter Email"/>
Additional Notes	
<input type="text" value="Enter Additional Notes"/>	

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Upload Files

* Identity

Maximum file size allowed is 2MB,
supported file formats include .jpg, png, and .pdf.

Browse Files

MERS CoV Form

Maximum file size allowed is 2MB,
supported file formats include .jpg, png, and .pdf.

Browse Files

* Medical Report

Maximum file size allowed is 2MB,
supported file formats include .jpg, png, and .pdf.

Browse Files

Referring Treatment

Maximum file size allowed is 2MB,
supported file formats include .jpg, png, and .pdf.

Browse Files

Employment certificate

Maximum file size allowed is 2MB,
supported file formats include .jpg, png, and .pdf.

Browse Files

* Patient Transfer Form

Maximum file size allowed is 2MB,
supported file formats include .jpg, png, and .pdf.

Browse Files

9

Submit

10

11



Thank you

We have received requested information successfully, for review, please use the following number

5 2



To review the request, please contact the following number: 0118011111 125 or the extensions: 12545 - 11681 - 13144 - 10755.

Interfacility Patient Transfers Service

Forms

- Patient Transfer Request Form [Download](#)
- Patient Transfer Screening Form [Download](#)
- Referring Back To Previous Hospital After Treatment [Download](#)

MRN

* Applicant Name